



Zoom Video Conference
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MINUTES

SEPTEMBER 1, 2020

Present: Commissioners Angel Falconer, Lisa Batey, Wilda Parks, Kathy Hyzy, Mark Gamba

Staff: City Attorney Justin Gericke
City Manager Ann Ober
City Recorder Scott Stauffer

Commission Executive Director Leila Aman
Development Project Manager Alison Wicks
Finance Director Bonnie Dennis

Commissioner Mark Gamba called the meeting to order at 7:27 p.m.

1. CALL TO ORDER

2. APPROVE MINUTES

It was moved by Commissioner Batey and seconded by Commissioner Falconer to approve the minutes of the October 1, 2019, and June 16, 2020, MRC meetings. Motion passed with the following vote: Commissioners Falconer, Batey, Parks, Hyzy and Gamba voting “aye.” [5:0]

3. REGULAR BUSINESS

A. Citizens Advisory Committee (CAC) Formation – Discussion

Ms. Aman provided an overview of the MRC’s work since 2016, noting the adoption of an urban renewal plan, commission bylaws, action plan, and budgets. She reported that the actual revenue received to-date from the urban renewal district was less than projected. She explained that the MRC had anticipated this and had adopted budgets that used a lower revenue projection.

Councilor Batey noted she had been concerned about the actual revenue received but thought Ms. Aman had explained the financial situation well.

Councilor Hyzy and **Ms. Aman** noted that the Coho Point at Kellogg Creek project would receive vertical housing tax credits which would mean the urban renewal district would receive delayed tax revenue in ten years. **Councilor Batey** noted the pending development of the McFarland opportunity site would eventually provide revenue as well.

Ms. Wicks discussed the purpose and membership of the CAC and reviewed the recruitment process. She asked if the Commission had any guidance on the recruitment process and which Commissioners would serve as CAC chair and alternate.

Councilor Batey asked about the interview process. **Ms. Wicks** explained that interviews would be held via video conference for positions where multiple applicants had applied. The group noted potential groups of people who may be interested in applying for the CAC, including applicants from recent ad hoc committee recruitments, the city manager’s Black, Indigenous, and People of Color (BIPOC) interest list, and Northwest Housing Alternatives (NHA) staff and residents.

The group discussed whether CAC members needed to live in city limits. **Ms. Wicks** reported that the MRC bylaws did not include a CAC residency requirement and the group agreed that non-residents could serve on the CAC.

The group noted that staff hoped to begin the recruitment process in October and make appointments by the end of the year.

The Commission discussed who should serve as the Commission liaison and alternate liaison to the CAC. It was noted Commissioners Hyzy and Falconer expressed interest in serving.

It was moved by Commissioner Parks and seconded by Commissioner Batey that Commissioner Hyzy would serve as the Commission's representative to the CAC and Commissioner Falconer were served as the Commission's alternate representative to the CAC. Motion passed with the following vote: Commissioners Falconer, Batey, Parks, Hyzy, and Gamba voting "aye." [5:0]

4. INFORMATION

It was noted that there were no additional Commission reports.

5. ADJOURNMENT

It was moved by Commissioner Parks and seconded by Commissioner Hyzy to adjourn the MRC. Motion passed with the following vote: Commissioners Falconer, Batey, Parks, Hyzy, and Gamba voting "aye." [5:0]

Commissioner Gamba adjourned the meeting at 7:50 p.m.

Respectfully submitted,



Scott Stauffer, City Recorder